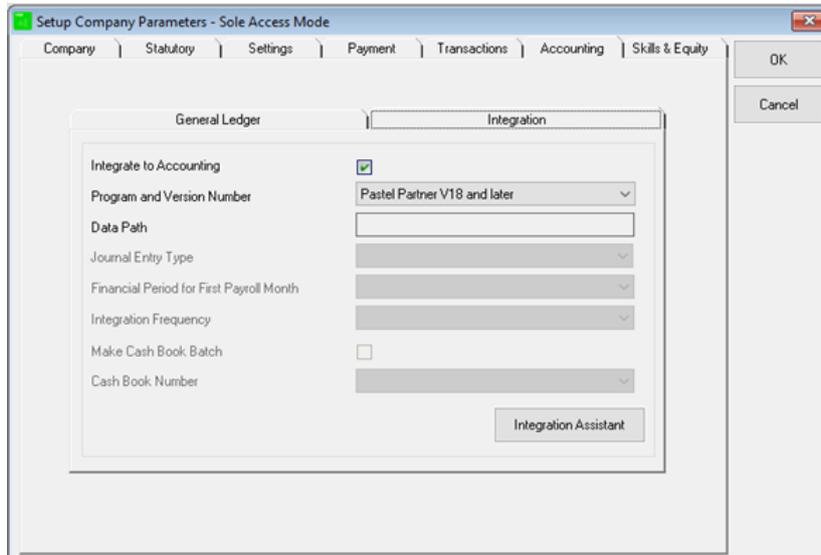


Payroll Integration

In Sage Pastel Payroll, open **Setup...Company Parameters** and click on the **Accounting** tab then the **Integration** tab.

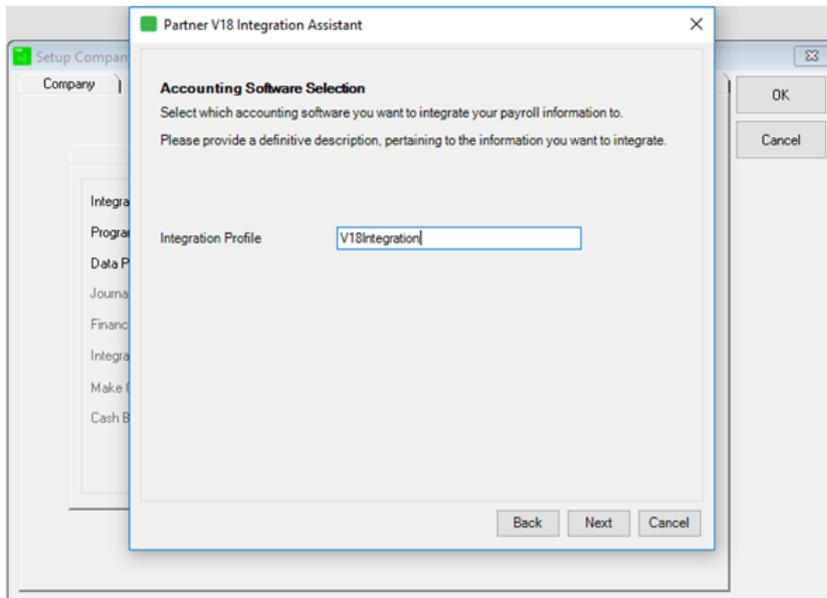
Select the **Program and Version Number** to integrate and click on the **Integration Assistant** button.



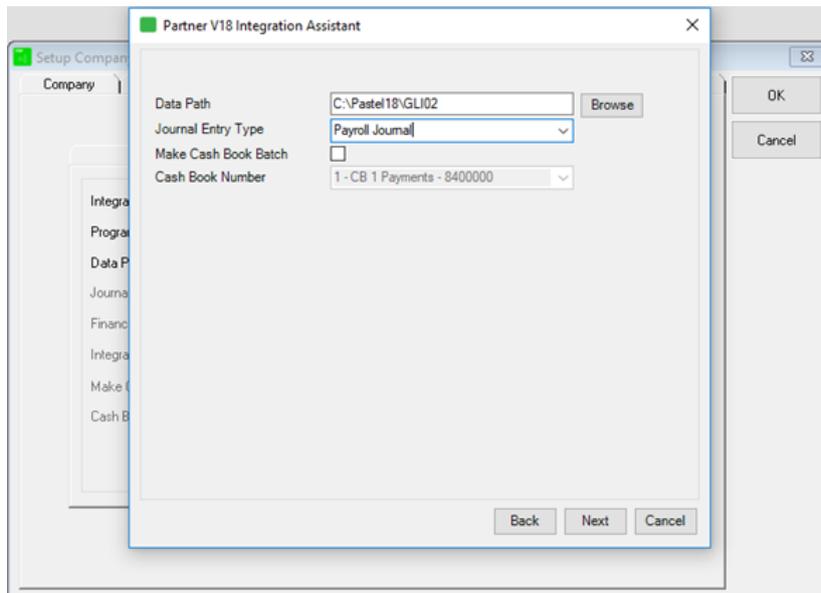
The Integration Assistant will open. Read the information on the assistant screen and click on the **Next** button.



Enter a description for the profile and click on the **Next** button.

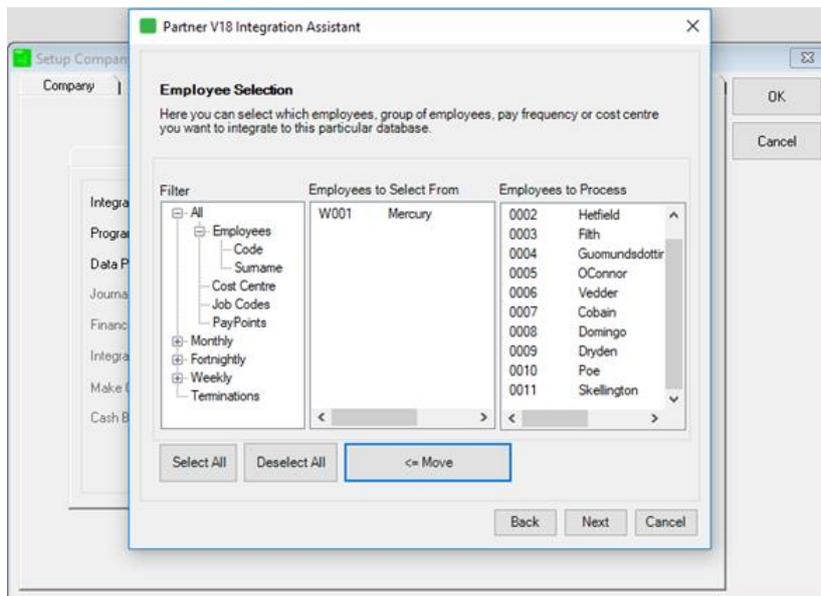


In the **Data Path** field, select the company data file. Next select the **Journal Entry type** to integrate to and click on the **Next** button.

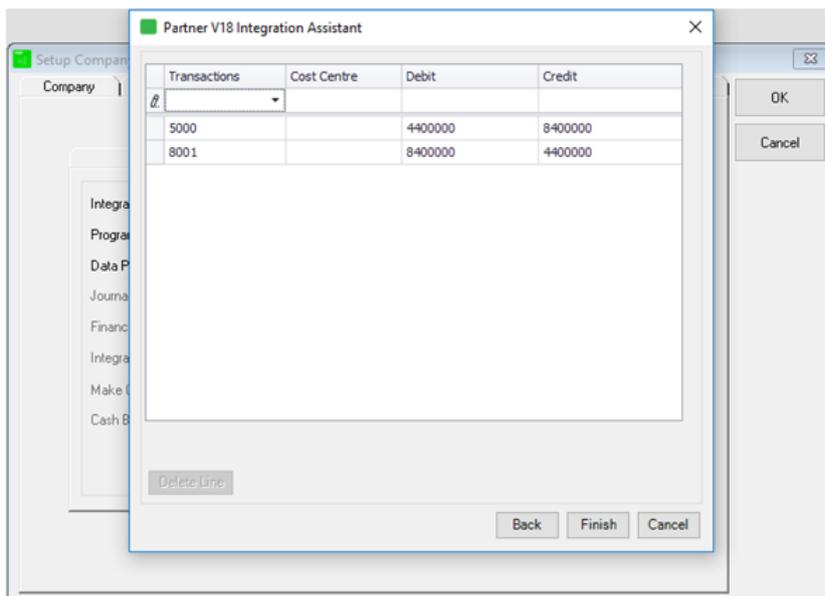


Select the employees, group of employees, pay frequency or cost centre you want to integrate into the database.

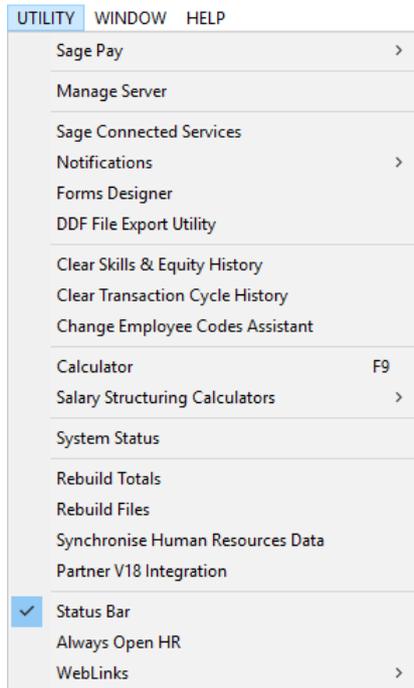
Once you have completed your selection, click on the **Next** button.



Select the transaction codes and the relevant debit/credit accounts they need to be posted to. Click on the **Next** button.

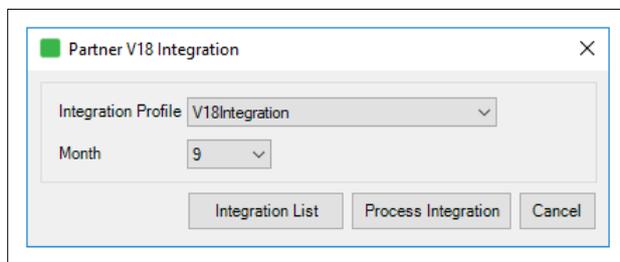


In Sage Pastel Payroll, select **Utility** from the menu bar and click on **Partner V18 Integration** on the menu.

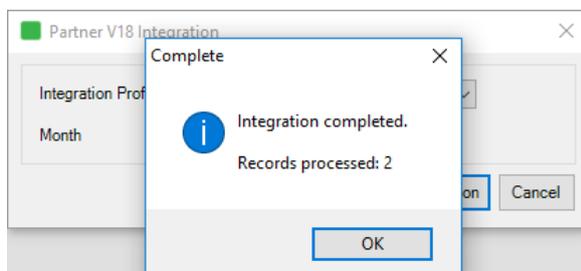


From the **Integration Profile** dropdown list, select the profile you created to integrate into Sage Pastel Partner V18.

Select the correct month to integrate and click on the **Process Integration** button.



You will receive an information screen when the integration is complete. Click on the **OK** button to close the screen.



Open the payroll journal in Sage Pastel Partner V18 and the selected transactions will be displayed.

The screenshot shows the 'Process Journals' window in Sage Pastel Partner V18. The window title is 'Process Journals'. At the top, there are two dropdown menus: 'Entry Type' set to '04 - Payroll Journal' and 'Batch Type' set to 'Normal batch entry'. A 'Close' button is located to the right of these menus. Below the menus is a table with the following columns: Per, Date, Account, Reference, Description, Debit, Credit, Project, and Contra Account. The table contains two rows of data. Row 1: Per '1', Date '30/11/17', Account '4400/000', Reference 'PAYROLL', Description 'Transaction 5000 - Cost Cent', Debit '132,340.60', Credit, Project, and Contra Account '8400/000'. Row 2: Per '2', Date '30/11/17', Account '8400/000', Reference 'PAYROLL', Description 'Transaction 8001 - Cost Cent', Debit '15,782.09', Credit, Project, and Contra Account '4400/000'. Below the table is a toolbar with buttons for 'Delete <Ctrl-D>', 'Insert <Ctrl-I>', 'Match <F3>', 'Inc / Exc <F8>', 'Preview...', 'Print...', 'Update...', 'Batch...', and 'Settings...'. At the bottom of the window, there is a summary row with the text 'Salaries, Wages' and the value '148,122.69D'.

Per	Date	Account	Reference	Description	Debit	Credit	Project	Contra Account
1	30/11/17	4400/000	PAYROLL	Transaction 5000 - Cost Cent	132,340.60			8400/000
2	30/11/17	8400/000	PAYROLL	Transaction 8001 - Cost Cent	15,782.09			4400/000

Salaries, Wages 148,122.69D